

# Student Academic Services

Student Academic Services (SAS) ensures the accuracy, integrity and security of academic records in compliance with institutional policies, as well as related state and federal laws and regulations, while advising students to achieve their educational goals, transition to new academic and social communities, develop sound academic and career goals, and, ultimately, become successful learners.

The team members in SAS provide a variety of services that support our university community's students, faculty and staff. Our core functions are

- academic advising\*
- catalog and handbook production
- course inventory administration
- course scheduling
- degree audit configuration
- degree conferral
- diploma services
- document management
- enrollment certification
- grade processing
- registration
- room scheduling
- student academic records
- transcript services
- transfer credit evaluation
- university academic calendar
- veteran certification

Please refer to the following for additional information:

- Academic Advising
- Faculty Course Administration
- Grad Planning System (GPS)
- Registration
- Testing Services

For the locations, hours and contact information of each campus Student Academic Services, please consult the JWU Directory.