

# Repeat of Courses

When the appropriate course is available, the course may be repeated to earn a better grade. In order for a repeated course to apply to a student's degree, the course must be repeated prior to their last semester of enrollment. Students who have met the degree requirements for their program of study but chose to repeat a course in a subsequent semester will automatically be enrolled as an extension student in the subsequent semester and will be ineligible for financial aid.

Upon successful completion of the course at a later date, the cumulative grade point average (GPA) is adjusted to reflect the highest grade earned.\* However, each grade earned will appear on the academic transcript and count toward attempted credits. Students are required to pay any applicable tuition charges for all repeated coursework. Students are eligible for financial aid for only one repetition of a previously passed course.\*\*

\* A W grade issued prior to June 2017 will still be included in the student's GPA after the same course is successfully completed.

\*\* When a student has repeated a course previously applied to an awarded degree, each grade earned will be included in the cumulative point average.

**The above policy is not applicable to English as a Second Language (ESL) courses.**

## Course Deficiency

A course deficiency occurs when a student fails to complete a non-English as a Second Language course with a satisfactory grade, either by failing the course or by receiving a grade that does not meet the minimum required by the student's program. Academic warning, probation and dismissal are not determined from one course but by the cumulative GPA.

Students who fail a course after a second attempt should meet with their assigned academic advisor. Students can locate their assigned academic advisor information in their Success Network in uSucceed (accessed through jwuLink). Academic advisors will review the following options with the student:

- Consider a change of program.
- Repeat the same course, which will result in only the highest grade earned being calculated in the cumulative average.
- Student may be advised to take a pre-approved course at another institution outside Johnson & Wales University. The original grade will remain on the student's transcript, but will be excluded from the cumulative average.

Students opting to repeat the course will be encouraged to attend content tutoring. Visit the Academic Success Center for information on tutoring services.

## English as a Second Language Courses

Students enrolled in ESL courses will be allowed no more than three attempts to successfully complete each course. Students who are unsuccessful after the second attempt of a course will be assigned an academic standing hold and will be placed on academic probation. Students who are unsuccessful after the third attempt of a course will be academically dismissed.