

# Proctoring and Identity Verification

Proctoring is a process in which an impartial individual monitors or supervises students while they are completing an assessment/exam. Some online courses require proctored online exams or assessments in order to maintain the integrity of the assessment process. In online courses, proctoring is accomplished through the use of a third-party online proctoring service. During a proctored exam, students are visually monitored online by a proctor for behaviors which are inconsistent with guidelines set forth by the instructor. Students must have access to a computer with a webcam, speakers and microphone, and they must show photo identification to the proctor. Students schedule proctored exams in advance. There is no fee for students. Students are notified of proctored exams in their syllabus to allow time to schedule the exam and plan for the use of appropriate hardware.

## **Identity Verification of Students in Online Courses**

Technology-enabled identity verification is used by the university to verify that a student registered in an online course is the same student that participates in, completes and receives credit for the course. Online courses use an automated, online proctoring tool called Proctorio to verify students' identities. Courses may also use Proctorio to ensure academic integrity of quizzes or exams. Therefore, students are required to use a computer or laptop with a webcam, microphone, Google Chrome 36 or higher, and have reliable internet access for use with Proctorio. Students will be asked to show your government-issued photo ID and will be recorded when using Proctorio. Students agree to be recorded and understand that both Proctorio and JWU are fully compliant with the Family Educational Rights & Privacy Act (FERPA), data is fully encrypted, and only authorized JWU personnel will have access to the recordings.